



BRISBANIA PUBLIC SCHOOL P & C COMMITTEE

1 HIGH STREET
SARATOGA NSW 2251
PHONE: 4369 1246

Federation of Parents and Citizens' Associations of New South Wales
committed to public education



Dear Parent/Guardian

This year we are holding our Spring Fete on Saturday 22nd September. Without the fantastic support of our school community we would be unable to make it a success.

We are looking for one stall coordinator from each class to help plan, organize and manage the stall with the support of your class teacher and a band of helpers from the other class parents.

As the lead coordinator for one of our stalls your role would be to:

- Liaise with the class teacher on all aspects of the stall.
- Organize volunteers to run the stall on the day. A roster of approximately five people during the course of the day is a good idea and means everyone gets to enjoy the fete..
- Work out what equipment and resources your stall will need.
- Find businesses that will donate what you need.
- Stall set up and clear down (first to arrive, last to leave)

My name is Lindsay Ivins and I'm the fete coordinator on behalf of the Brisbania P&C. My mobile phone number is 0451 210 028 please feel free to contact me if you have any questions.

Could you please complete the slip below and return to your fabulous class teacher as soon as possible, so that I can contact you as necessary. Please note that most contact is via email.

Suggestions for stalls are: face painting, plaster painting, sand art in a bottle, coloured hair spray/nail painting & tattoos, lolly/chip and popcorn, drinks, books/games & clothes, lucky dip, fresh fruit, feathers in hair, bbq and a plant stall. If you would be interested in organizing one of these stalls or any other fun ideas can you please fill out the form below. Thank you so much for all your help to make this a great day.



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| Class | |
| Stall Idea: | |
| Coordinator Name: | |
| Contact Number: | |
| Email: | |
| Stall Requirements (incl power etc). | |

PRESIDENT: Suzanne Petrie Sapsford
VICE PRESIDENTS: Kate Farr & Melanie Martin
TREASURER: Kate Boni
SECRETARY: Emma Brock