



BRISBANIA PUBLIC SCHOOL

"BELIEVE, PERSEVERE, SUCCEED"
1 HIGH STREET
SARATOGA NSW 2251

Friday 3 March 2017

Year 5 Overnight Excursion
Broken Bay Sport and Recreation Centre, Hawkesbury River
Monday 15-Friday 19 May 2017

Dear Parents and Caregivers

Your child is invited to attend a sport and recreation camp at Broken Bay Sport and Recreation Centre organised through the school. Prior to the camp, all **parents must complete an online Medical and Consent Form on behalf of their child**. Please read the information on the following pages carefully and ensure that you sign and complete all relevant forms if you wish for your child to attend. Staff attending this overnight excursion are Mr Anderson, Mr Ingram and Mrs Cummings. This excursion has the approval of the school principal, Miss Parrey.

Excursion Details

- Date and Time:** Students are to arrive at Patonga Public Wharf, Patonga Road, Patonga NSW 2256 on Monday 15 May at 8:45am. Students will return to Patonga Public Wharf at approximately 1:00pm on Friday 19 May, 2017.
**Please ensure you allow enough time to arrive by 8.30am on Monday as the ferry timetable is very rigid and late students may jeopardise activities for the rest of Year 5.*
- Travel:** Students will be travelling to Broken Bay Sport and Recreation Centre by ferry from Patonga Public Wharf. The ferry contractor is *Palm Beach Ferries*. Parents must arrange their own transport to and from Patonga Public Wharf for their child.
- Cost:** \$358. This covers costs of travel, accommodation, meals and activities. See the payment plan on the following pages (first \$72 deposit due on Friday 17 March).
- Activities:** Students will participate in a number of outdoor recreation activities, including water activities, such as a flying fox, raft building, abseiling, canoeing, team building activities and many more.
- Accommodation:** Students and staff will be staying at Broken Bay Sport and Recreation Centre, Hawkesbury River, NSW 2083.
- What to Bring:** See following pages for a detailed list of items to bring along.
- Forms to be Returned:** If you wish for your child to attend this overnight excursion, please read the information on the following pages carefully and ensure you complete the online medical and consent forms. In addition to the initial deposit of *\$72, the following forms are due to the school by Friday 17 May: (1) permission slip, (2) swimming consent form, (3) behaviour code slip, (4) medical consent form, (5) excursion banking sheet.

**This payment is required by the due date as accommodation requirements will be finalised at this time. If a deposit is not received within the given time, your child will be unable to attend this excursion. We are also unable to accept late notice about your child's attendance for the same reason.* Please discuss this excursion with your child and make a considered decision before the due date for the deposit, ensuring that the dates fit in with your family's commitments, and that your child will feel comfortable being away from home for 5 days. If there are any problems with payment please contact Miss Parrey as soon as possible.

The information that Sport and Recreation needs about your child includes:

- medical conditions
- food related allergies
- special diets
- medication
- emergency contact details
- media consent

Sport and Recreation needs you to complete this online form on behalf of your child. The form is available online and is easy to complete. Once you submit the form the information is sent to the Centre so the staff can prepare for your child's visit.

Enter the following address into your browser and use the details below to complete:

<https://sportandrecreation.nsw.gov.au/facilities/medicalandconsentform>

It is vital that you enter the following details to complete the online form by **20 April 2017**

Booking Number **508310**

Booking Start Date **15/05/2017**

Booking Venue **Broken Bay Sport and Recreation Centre**

For information on camp life, go to:

sportandrecreation.nsw.gov.au/schoolcampparentinfo

Clint Lowe
Assistant Principal

Annette Parrey
Principal



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What to Bring

Luggage

One piece of luggage, a sleeping bag and a small day backpack is recommended per child. These should be clearly marked with your child's name, address and phone number. Remember, your child will have to carry their luggage so it's good to make sure it's not too big or too heavy. Items needed on the trip should be packed in the backpack.

Clothing-please label all clothing, towels and sleeping bag with your child's name.

- ✓ Shorts and t-shirts (no singlets, sleeveless or midriff tops)
- ✓ Jeans
- ✓ Jumpers and tracksuit pants
- ✓ Socks and underwear
- ✓ Raincoat
- ✓ Warm jacket
- ✓ Pyjamas
- ✓ Swimming costume and rashie shirt
- ✓ Sunscreen, sun hat and sunglasses
- ✓ Two pairs of running shoes (one old pair to wear in the water)
- ✓ Toiletries, soap, lip balm and insect repellent (no aerosols)
- ✓ Two towels
- ✓ Pillow, sleeping bag or doona and two single flat sheets
- ✓ Day backpack
- ✓ Paper, pens or pencils
- ✓ Plastic bags for dirty or wet clothes
- ✓ Medication (if required). This will be given to staff on Monday morning.
- ✓ Handkerchief or tissues
- ✓ Water bottle

Optional

- ✓ Camera
- ✓ Up to \$20 for souvenirs. If students are using phones as cameras, SIM cards MUST be removed beforehand and shown to teachers.

Behaviour Code

This behaviour code has been prepared to set clear goals and expectations for attendance on the Year 5 overnight excursion. Please carefully read and discuss the expectations with your child before signing and returning to school.

Preamble

The aim of the overnight excursion is for those participating to have an enriching, enjoyable and rewarding time. As part of a group everyone must ensure that they behave in a way which allows maximum fulfilment from the experience of all students and brings credit to our school.

To be eligible to attend the overnight excursion, your child must demonstrate behaviour at school that is consistent with our school rules: *Be Ready to Learn, Be Proud, Be Respectful, Be Safe*. Behaviour must reflect your child's commitment to our values of *Fairness, Democracy, Excellence, Responsibility, Cooperation, Participation, Care and Integrity*.

Student's Responsibility

I will obey the instructions and directions given by all teachers at all times, and respond respectfully.

I will conduct myself in a manner which will bring credit to myself and family, and Brisbane Public School at all times. This includes speech, manners and dress.

I will respect my property and the property of others at all times.

I will behave in a way which is safe and I will not endanger myself or others.

I understand that the Excursion Behaviour Code must be observed at all times, prior to and during the excursion. Should my behaviour be unacceptable to the teachers, my parents will be contacted immediately and my representation of Brisbane Public School prior to or during the excursion will be placed in jeopardy (in severe circumstances my parents will be contacted to collect me and take me home from the excursion).

Payment Schedule

This table highlights the relevant dates for payment deadlines. Please ensure the final balance is paid by 8 May 2017. The attached payment schedule form should be sent to school with each payment. As payments are made, teachers will sign and return the form until final balances are paid.

| DATE | AMOUNT |
|--------------|---------------|
| 17/03/17 | \$72 |
| 30/03/17 | \$72 |
| 17/04/17 | \$72 |
| 30/04/17 | \$72 |
| 8/05/17 | \$70 |
| Total | \$358 |



Return this page to school by Friday 17 March 2017
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Year 5 Overnight Excursion
Broken Bay Sport and Recreation Centre, Hawkesbury River
Monday 15-Friday 19 May 2017
Permission Slip

I do / do not (please circle) consent to my childin class.....participating in an excursion to attend the Year 5 Overnight Excursion to **Broken Bay Sport and Recreation Centre**, from Monday 15 May to Friday 19 May, 2017. I understand that travel will be by coach. I have enclosed a \$72 deposit for my child.

I have made an Online Payment. My receipt number is.....

I give / do not give (please circle) permission for my child to receive medical treatment in case of emergency.

.....
Parent/Caregiver Name

.....
Parent/Caregiver signature

.....
Date

Water or swimming activities - response

In relation to the proposed water or swimming activities, I advise that my child is a:

Non Swimmer - Unable to swim unaided

Poor Swimmer - Able to swim across Olympic Pool

Average Swimmer -Able to confidently swim the length of the Olympic Pool

Strong Swimmer - Swim 100 metres using more than one stroke

strong swimmer average swimmer poor swimmer non-swimmer

I advise that my child requires the following flotation device to assist him/her in the water:.....

I undertake to provide this device so that my child can participate in the excursion. Yes / No

I give / do not give permission for my child to participate in the water or swimming activities.

Year 5 Overnight Excursion
Broken Bay Sport and Recreation Centre, Hawkesbury River
Monday 15-Friday 19 May 2017
Behaviour Code Slip

I have discussed the Overnight Excursion Behaviour Code with my child.

My child, _____, and I understand that in the event of his/her behaviour being deemed repeatedly unacceptable, I will be notified and my child may not be allowed to attend the overnight excursion. I understand that every effort is made to support students in developing and maintaining positive behaviours consistent with the school rules and values.

I understand that if my child's behaviour is unsatisfactory during the excursion, I may be required to collect my child immediately.

.....

(Parent/Caregiver name)

.....

(Parent/Caregiver signature)

.....

(Date)

Return this page to school by Friday 17 March 2017
Medical and Consent Form-Broken Bay Sport and Recreation Camp 2017

Child's Name:..... Class: Date of Birth:.....

This information will be taken on the excursion for use if needed. Please ensure that it is accurate and understand that all information will be treated as confidential. There is space required for any relevant comments.

| | |
|--|--|
| Does your child wet the bed? | YES/NO |
| Does your child have any food allergies, medical needs or special dietary requirements? <i>NB: A blank form will be sent home closer to the date for parents to record specific dosage amounts for medication to be taken while away.</i> | YES/NO If yes, please provide details. |
| Has your child been fully immunised against tetanus? | YES/NO If yes, in what year was the last booster injection given? |
| I authorise the teacher in charge to administer Panadol to my child if he/she is suffering from headache. | YES/NO |
| I authorise the teacher in charge to administer travel sickness medication to my child if he/she is suffering from motion sickness. | YES/NO |
| In the event that your child should need medical attention it would assist if you could supply the relevant health insurance information | Private Health Insurance: YES/NO If YES, insurance company and membership number: |
| In the event of any accident or illness, I authorise the obtaining, on my behalf, of such medical assistance as my child may require. | YES/NO |
| I give permission for my child to view "PG" rating movies that have been selected by the staff. | YES/NO |

.....
 (Parent/Caregiver Name)

.....
 (Parent/Caregiver signature)

.....
 (Date)

Total Cost= \$358

Excursion Banking Sheet

Name: _____

Class: _____

Excursion: Year 5 Broken Bay Sport and Recreation Camp 2017

Date: Wednesday 17-Friday 20 May 2017

Cost: \$358

Deposit Amount: \$72 (Due: 17 March 2017)

Final Payment: Due 8 May 2017

Paid in Full: _____

Signed: _____

Date: _____

| DATE | AMOUNT | BALANCE OWING | TEACHER'S SIGNATURE |
|----------|--------|---------------|---------------------|
| 17/03/17 | \$72 | \$286 | |
| 30/03/17 | \$72 | \$214 | |
| 17/04/17 | \$72 | \$142 | |
| 30/04/17 | \$72 | \$70 | |
| 8/05/17 | \$70 | nil | |

Please send this form to school as payments are made. Teachers will sign and return once payments are processed.